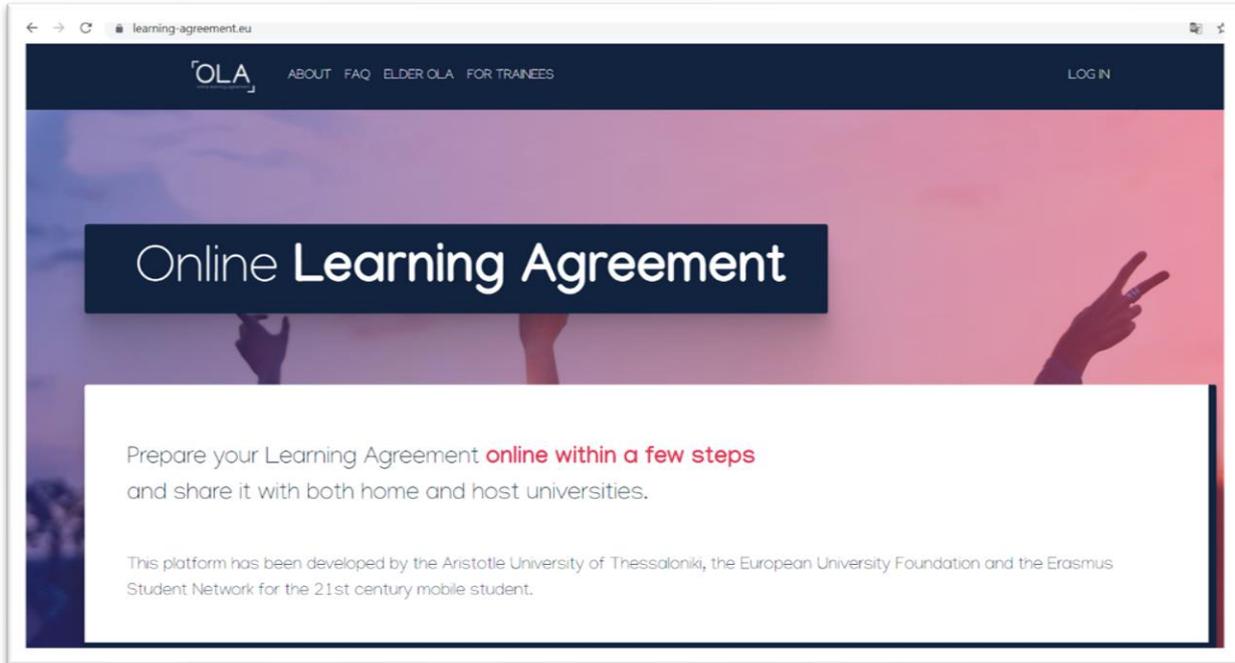
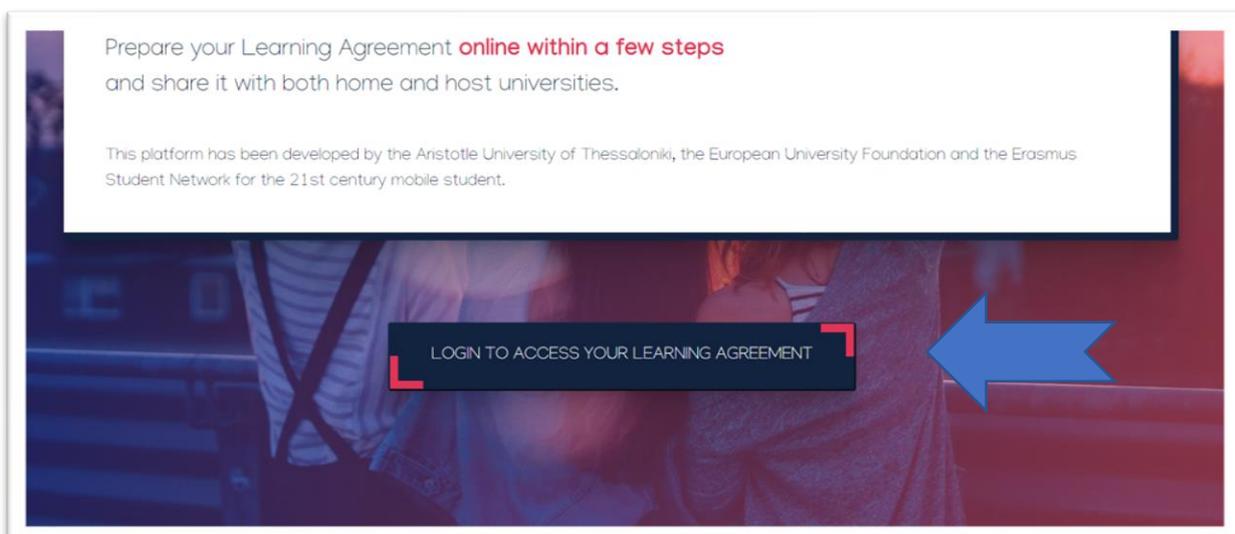


1. Najít stránku www.learning-agreement.eu

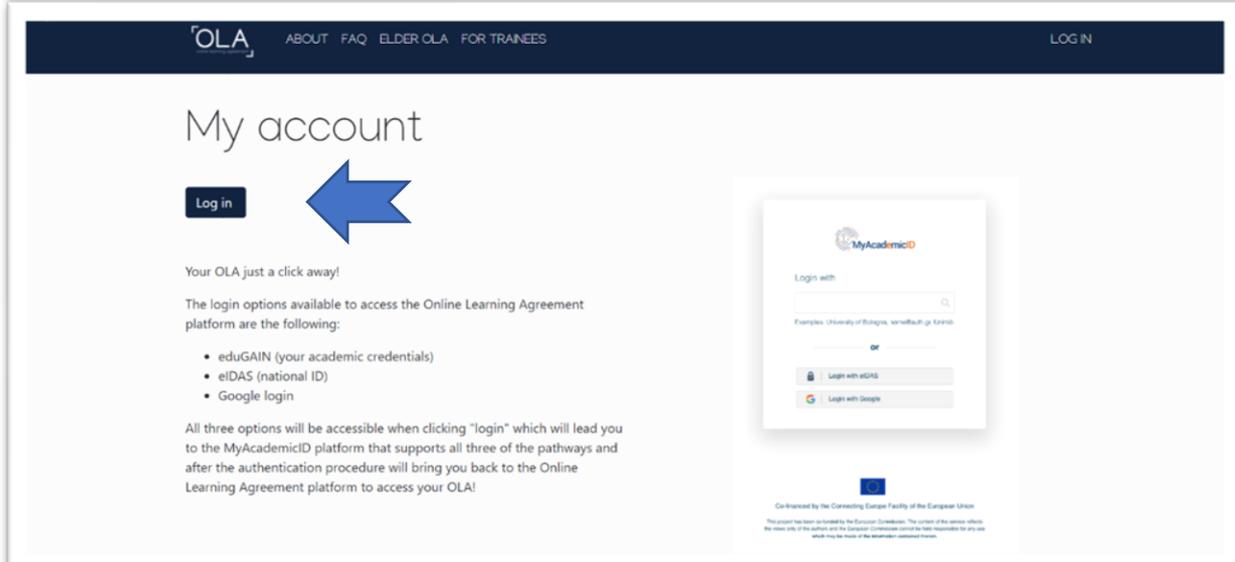


The screenshot shows the homepage of the Online Learning Agreement (OLA) platform. The browser address bar displays "learning-agreement.eu". The navigation menu includes "OLA", "ABOUT", "FAQ", "ELDER OLA", "FOR TRAINEES", and "LOG IN". The main heading is "Online Learning Agreement". Below it, a white box contains the text: "Prepare your Learning Agreement **online within a few steps** and share it with both home and host universities." A smaller text block below states: "This platform has been developed by the Aristotle University of Thessaloniki, the European University Foundation and the Erasmus Student Network for the 21st century mobile student."

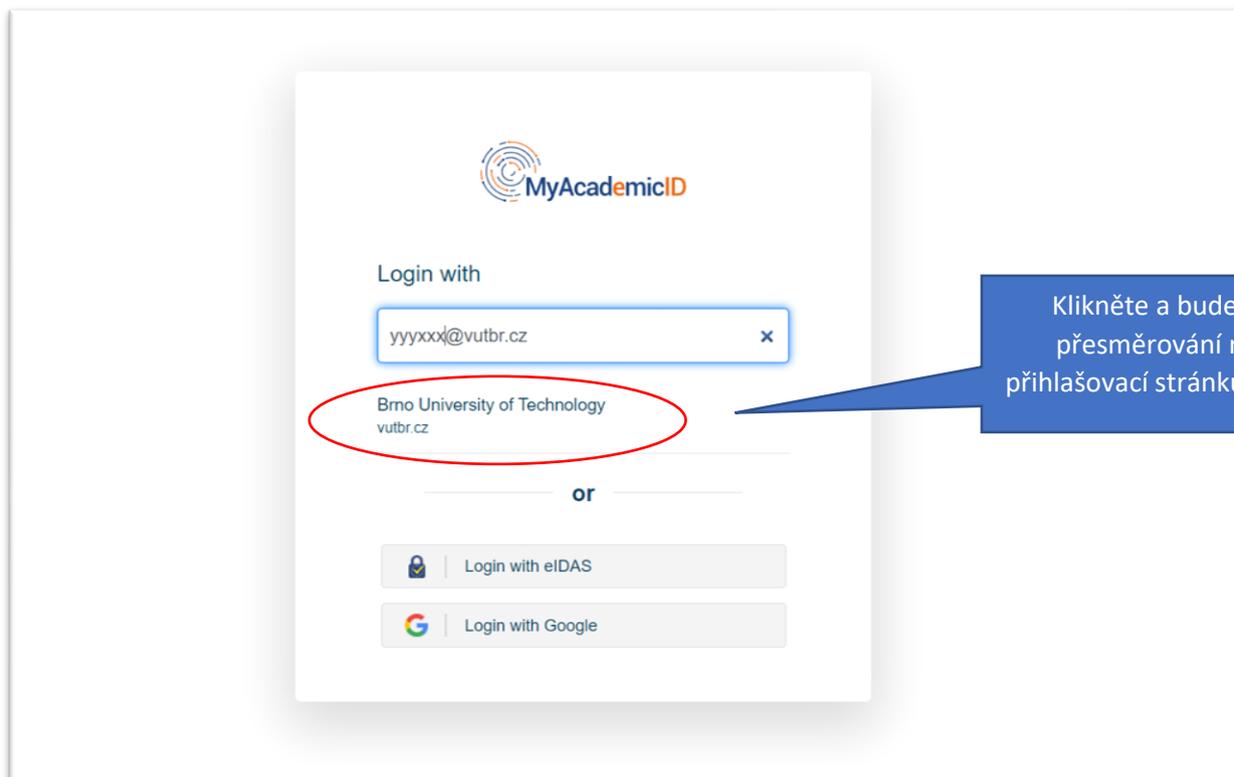
2. Přihlásit se



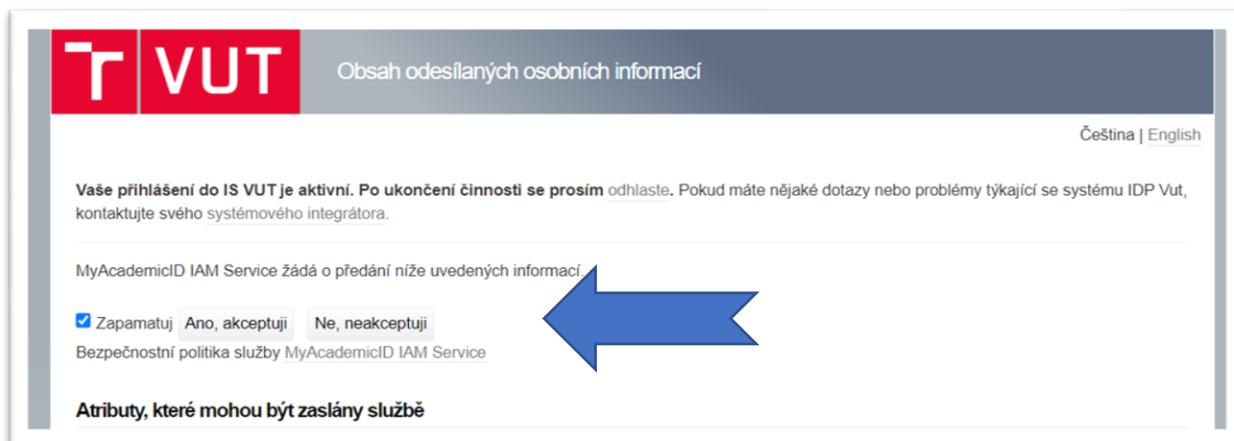
This image is a close-up of the homepage content. It shows the same text as the previous screenshot: "Prepare your Learning Agreement **online within a few steps** and share it with both home and host universities." and "This platform has been developed by the Aristotle University of Thessaloniki, the European University Foundation and the Erasmus Student Network for the 21st century mobile student." Below this text, a dark blue button with white text reads "LOGIN TO ACCESS YOUR LEARNING AGREEMENT". A large blue arrow points from the right towards this button.



The screenshot shows the "My account" page. The navigation menu is the same as on the homepage. The heading "My account" is prominently displayed. Below it is a "Log in" button, with a large blue arrow pointing to it from the right. The text below the button reads: "Your OLA just a click away! The login options available to access the Online Learning Agreement platform are the following:" followed by a list of options: "eduGAIN (your academic credentials)", "eIDAS (national ID)", and "Google login". A paragraph explains: "All three options will be accessible when clicking 'login' which will lead you to the MyAcademicID platform that supports all three of the pathways and after the authentication procedure will bring you back to the Online Learning Agreement platform to access your OLA!". To the right, there is a preview of the MyAcademicID login interface, showing a "Login with" field, a search bar, and buttons for "Login with eIDAS" and "Login with Google". At the bottom, there is a small logo for the European Union and text: "Certified by the Connecting Europe Facility of the European Union. This system has been certified by the European Commission. The content of this website reflects the views only of the author and the European Commission cannot be held responsible for any use which may be made of the information contained therein."



3. Udělit souhlas s poskytnutím údajů



4. Vytvořit účet MyAcademicID (při prvním přihlášení)



The MyAcademicID IAM Service is used to access all Erasmus mobility services. Since November 2020 all users are required to complete the registration on the MyAcademicID IAM Service in order to continue.

You will have to complete the following steps:

1. Click on "Proceed to register on the MyAcademicID IAM Service"
2. Fill in the registration form. To be able to view and process your previous OLA, use the email that you had used before.
3. You will receive an e-mail to verify your e-mail address.
4. Click on the verification link in that email to complete the registration.

[Proceed to register on the MyAcademicID IAM Service](#)



MyAcademicID Registration

Name*

E-mail*

Acceptable Use Policy

I have read and agreed with the MyAcademicID Acceptable Use Policy*

Confirm

[> Submit](#)



⚠ Email verification needed

Please check your mailbox andrea.stepankova@vutbr.cz and click the link to verify your email address. Without verification it is not possible to approve your application.

Re-send mail verification message

Continue >

Na e-mailovou adresu přijde verifikační e-mail

☑ Email verification

Your email address was verified.

⌄ Please wait, redirecting you back to the service ...

Jakmile proběhne verifikace e-mailu, budete přesměrováni k vyplnění osobních údajů (viz níže)

Fill out the required fields to complete your profile.

My account

VIEW EDIT

My Personal Information

Firstname *

Lastname *

Date of birth *

Gender *

Nationality *

Field of education *

Study cycle *

I have read and agree to the Terms and Conditions and Privacy Policy *

[Terms and Conditions and Privacy Policy](#)

5. Jakmile je registrace hotová, můžete vytvořit Learning Agreement

My Learning Agreements

See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

You have not created any Learning Agreements yet

Create New

6. Vyberte typ mobility

Semester Mobility	Blended Mobility with Short-term Physical Mobility	Short-term Doctoral Mobility
Discover a new culture and gain new experiences by going on traditional academic mobility of between 2 and 12 months at another higher education institution! Be sure to check out the possibility to upgrade your mobility experience with optional virtual components (e.g. online courses) next to your academic experience on campus.	In case regular semester mobility is too long or otherwise inaccessible for you, experience short-term blended mobility! This format foresees between 5 and 30 days of physical mobility at another higher education institution combined with a compulsory virtual component .	Develop your skills and find contacts by going on short-term doctoral mobility of between 5 and 30 days at another higher education institution! To enhance the synergies with Horizon Europe, doctoral mobilities can also take place in the context of Horizon Europe funded research projects.

7. Vyplňte požadované informace

OLA online learning agreements ABOUT FAQ ELDER OLA FOR TRAINEES MY LEARNING AGREEMENTS MY ACCOUNT LOG OUT

Select your home institution from the list and indicate the contact and responsible person. It can be the same person but it is the responsible who will receive the invitation to review and sign the agreement.

- 1 Student Information
- 2 **Sending Institution Information**
- 3 Receiving Institution Information
- 4 Proposed Mobility Programme
- 5 Virtual Components
- 6 Commitment

Sending Responsible Person	Sending Administrative Contact Person
First name(s) * <input type="text"/>	First name(s) <input type="text"/>
Last name(s) * <input type="text"/>	Last name(s) <input type="text"/>
Position * <input type="text"/>	Position <input type="text"/>
Email * <input type="text"/>	Email <input type="text"/>
Phone number <input type="text"/>	Phone number <input type="text"/>

Academic year *

2021/2022

Preliminary LA

Planned start of the mobility *

dd.mm.yyyy

Planned end of the mobility *

dd.mm.yyyy

Table A - Study programme at the Receiving institution *

No Component added yet.

Add Component to Table A

Web link to the course catalogue at the Receiving Institution describing the learning outcomes: [web link to the relevant info]

* Course catalogue: detailed, user-friendly and up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources. The Course Catalogue should include the names of

Table A - Study programme at the Receiving institution *

Component to Table A Remove

Component title at the Receiving Institution (as indicated in the course catalogue) *

An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

Component Code *

Number of ECTS credits (or equivalent) to be awarded by the Receiving Institution upon successful completion *

Semester *

- Select a value -

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Add Component to Table A

Table A: Zde uveďte předměty, které plánujete v zahraničí studovat.

Table B: Zde uveďte předměty, které vám budou po návratu z pobytu na základě studia v zahraničí uznány.

Table B - Recognition at the Sending institution *

No Component added yet.

Add Component to Table B

Provisions applying if the student does not complete successfully some educational components: [web link to the relevant info]

This must be an external URL such as <http://example.com>.

Web link to the course catalogue at the Sending Institution describing the learning outcomes: [web link to the relevant info]

This must be an external URL such as <http://example.com>.

Previous Next

Your Online Learning Agreement has been updated. ×

1 — 2 — 3 — 4 — 5 — 6

Student Information Sending Institution Information Receiving Institution Information Proposed Mobility Programme **Virtual Components** Commitment

Academic year *

Table C

Please add the Table if you wish to indicate virtual component(s) at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.

[Add Component to Table C](#)

[Previous](#) [Next](#)

Table C: Pokud vaše mobilita obsahuje i virtuální část, zde doplňte on-line kurzy/aktivity.

Table C

Component to Table C Remove

Component title or description at the Sending Institution *

Component Code *

Number of ECTS credits (or equivalent) to be recognised by the Sending Institution *

ECTS credits (or equivalent): in countries where the "ECTS" system is not in place, in particular for institutions located in Partner Countries not participating in the Bologna process, "ECTS" needs to be replaced in the relevant tables by the name of the equivalent system that is used, and a web link to an explanation to the system should be added.

Short description of the virtual component *

Automatically recognised towards student degree

Automatic recognition comment

Please add the Table if you wish to indicate virtual component(s) at the receiving institution before, during or after the physical mobility to further enhance the learning outcomes.

[Add Component to Table C](#)

8. Pokud máte kompletně vyplněno, podepište do podpisového pole.

Pozor! Jakmile OLA podepíšete a odešlete k podpisu domácímu i zahraničnímu koordinátorovi, již nemůžete LA editovat!

Academic year *
2021/2022

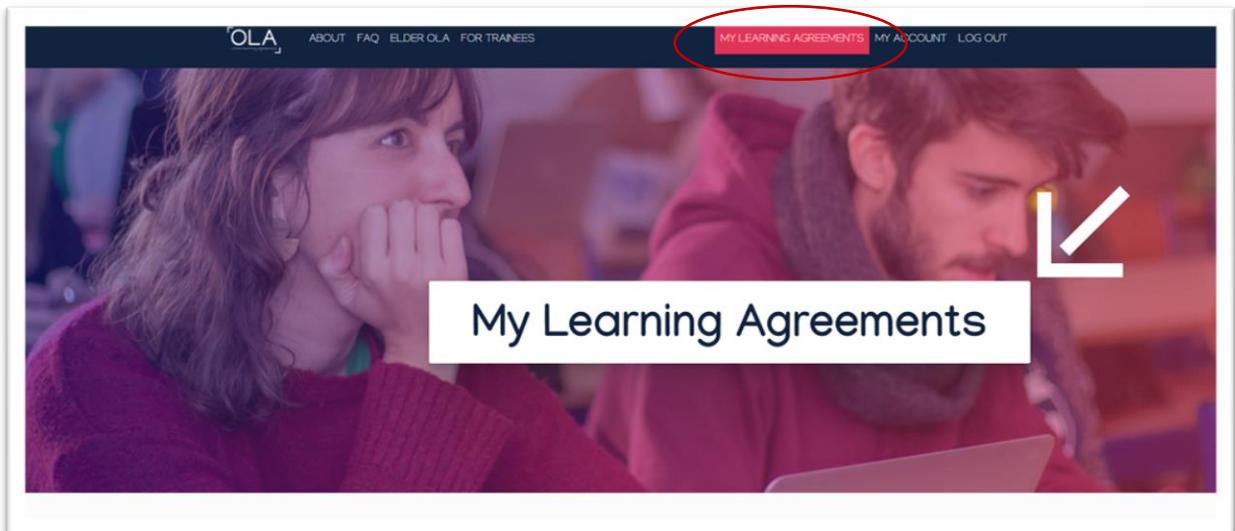
Commitment Preliminary

By digitally signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the Inter-Institutional Agreement for institutions located in Partner Countries). The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.



Clear

9. Stav schvalovacího procesu OLA můžete sledovat v sekci „My Learning Agreements“ zde:



See the status of your Online Learning Agreement to successfully finalise it with the sending and receiving university.

Create New

Sending Institution	Receiving Institution	Status	Created *	View or Edit
Vysoke Ucení Technické v Brně	Vysoke Ucení Technické v Brně	Signed by Student and sent to the Sending HEI	Thu, 11/18/2021 - 09:21	View Download PDF History