VYSOKÉ UČENÍ TECHNICKÉ V BRNĚ
FAKULTA CHEMICKÁ

DEAN'S DIRECTIVE NO. 3/2025
RULES FOR ADMISSION PROCEDURE AND CONDITIONS FOR ADMISSION OF STUDENTS IN THE MASTER'S STUDY PROGRAMME ENVIRONMENTAL SCIENCES AND ENGINEERING FOR THE ACADEMIC YEAR 2026/2027

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On 17 June 2025, these Rules for admission procedure and conditions for admission of students in the master's study programme Environmental Sciences and Engineering for the academic year 2026/2027 were approved by the Academic Senate of the Faculty of Chemistry, Brno University of Technology.

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Article 1
Scope of regulation

1. These rules regulate the conditions for admission to study in the master's degree study programme **Environmental Sciences and Engineering** (hereinafter "study programme") implemented by the Faculty of Chemistry (hereinafter "faculty") in accordance with Act no. 111/1998 Coll., on higher education institutions and amending and supplementing other acts (the Higher Education Institutions Act), as amended (hereinafter "Act"), and the Statute of BUT (hereinafter "Statute").
2. The study programme allows a full-time form of study. It is realized as a double-degree study programme in cooperation with University of Kaiserslautern-Landau (hereinafter "RPTU") with English as a language of instruction. The standard length of study is two years. Pursuant to Act no. 111/1998 Coll. (including amendments and supplements), the study programme is charged.

Article 2
Conditions for admission

1. In accordance with Section 48(1) / Section 48(3) of the Act, the basic condition of admission to the study programme is a duly completed education in a bachelor's or master's study programme in a technical or natural sciences field with a minimum final grade of 2,5. The eligible applicant has graduated from their previous study programme a maximum of three years before the academic year when the admission procedure is organized.
2. Subsequent conditions for admission are, namely, a successful result of an entrance examination and submission of required documents. Documents and deadlines are listed in Article 5.
3. Applicants who are not currently students of FCH BUT must also provide a medical certificate of fitness to study at the faculty.

Article 3
Maximum number of applicants admitted to the programme

1. Applicants are listed by their total score, i.e. the number of points obtained during the entrance examination. A maximum of 6 students with the best total score are admitted to the study programme. If fewer students than the stated capacity of the programme enrol, other applicants, who have met prescribed conditions for admission and have originally exceeded the capacity of the study programme, are notified about the possibility of admission.
2. The second round of admissions is not organized.

Article 4
Deadline for submitting the application for admission to study

1. Only those applicants who have submitted and paid their electronic application **between 1 November 2025 and 28 February 2026** are qualified to continue with the admission procedure.

Article 5
Application for admission to study

1. Applications are submitted electronically via the online application platform. Further information is available on the website: https://www.vutbr.cz/eprihlaska/en.
2. In accordance with Rector's Decision no. 5/2025, the administrative fee for the admission procedure in the academic year 2026/2027 is:
   - **700 CZK** for each submitted application, when being paid in the Czech Republic in favour of the BUT account number 117729823/0300, name of the bank: Československá obchodní banka, a.s., IBAN: CZ5603000000000117729823, BIC: CEKOCZPP, account name: Vysoké učení

technické v Brně. The variable symbol is assigned to each applicant while they complete their application.

- **28 EUR** for each submitted application, when being paid in any other state in favour of the BUT account number 1017476763/0300, name of the bank: Československá obchodní banka, a.s., IBAN: CZ0403000000001017476763, SWIFT (BIC): CEKOCZPP, account name: Vysoké učení technické v Brně.

Bank details are also available on the BUT website after the application is submitted. The application fee is non-refundable.

3. The applicant also submits following documents:
   - signed protocol of the electronic application
   - cover letter that discusses in detail the applicant's motivation for choosing the given study programme
   - structured professional CV
   - medical certificate of fitness for work in a chemical laboratory (applies only to applicants who are not currently students of FCH BUT)
   - request for assessment of foreign education for purposes of the BUT admission procedure (applies only to applicants who received their previous education outside the Czech Republic)
   - Transcript of Records or a similar document listing the results of exams passed in their previous study programme (applies only to applicants who are not currently students of FCH BUT).

   All above-mentioned documents are submitted electronically with scanned signatures to the contact email address jurcekova@fch.vut.cz no later than **28 February 2026**. After submitting all required documents, the applicant receives an electronic notification of acceptance of documents.
4. Submitted documents are assessed by the guarantor of the study programme. Within 30 days after the deadline for submitting applications, the eligible applicant is electronically notified of the invitation to participate in the entrance examination.
5. Immediately after the applicant passes their final state examination, but no later than **30 June 2026**, they are obliged to submit a certified copy of their diploma to the study department of FCH BUT. If the applicant fails to submit the certified copy of the diploma in time, the decision to terminate their admission procedure is issued.

Article 6
Assessment of foreign higher education

1. In order to meet one of the conditions for admission, which is the assessment of previous foreign higher education, the applicant submits following documents:
   a) For the assessment pursuant to Directive no. 11/2019, Article 8, the applicant submits a certificate of recognition of foreign higher education and qualification in the Czech Republic issued by a Czech public university or the Ministry of Education, Youth and Sports.
   b) For the assessment pursuant to Directive no. 11/2019, Article 9,
      i. as for the education completed in Slovakia, they submit a diploma or an equivalent certificate proving a completed bachelor's degree;
      ii. as for the education completed in Poland, they submit a diploma or an equivalent certificate proving a completed "licencjat" or "inżynier" degree in Poland or a completed master's degree ("magister" or "lekarz") in Poland;
      iii. as for the education completed in Hungary, they submit a diploma or an equivalent certificate proving a completed bachelor's degree;

iv. as for the education completed in Germany, they submit a diploma or an equivalent certificate proving a completed bachelor's degree.

c) For the assessment pursuant to BUT Directive no. 11/2019, Article 10, the applicant submits both:

i. certificate proving a completed higher education (diploma) with authentication of signatures and stamps, pursuant to BUT Directive no. 11/2019

ii. request for assessment of foreign higher education for purposes of the BUT admission procedure (an annexe of BUT Directive No. 11/2019 – The assessment of foreign education of applicants for study at BUT within the admission procedure).

2. In accordance with Rector's Decision no. 6/2025, the administrative fee for acts related to the assessment of foreign education within the admission procedure for the academic year 2025/2026 is:

- **750 CZK** for each submitted request for assessment of foreign education, when being paid in the Czech Republic in favour of the BUT account number: 117729823/0300, name of the bank: Československá obchodní banka, a.s., IBAN: CZ5603000000000117729823, BIC: CEKOCZPP, account name: Vysoké učení technické v Brně.
- **30 EUR** for each submitted request for assessment of foreign education, when being paid in any other state in favour of the BUT account number: 1017476763/0300, name of the bank: Československá obchodní banka, a.s., IBAN: CZ0403000000001017476763, SWIFT (BIC): CEKOCZPP, account name: Vysoké učení technické v Brně.

  Bank details are also available on the BUT website after the application is submitted. If the fee for acts related to the assessment of foreign education is not paid until **4 March 2026**, the faculty does not carry out the assessment in accordance with Section 48(4)(d) of the Act / Section 48(5)(c) of the Act. The admission procedure of the applicant who did not pay the fee is therefore terminated.

  The fee is paid when it is credited to the respective bank account. The fee is non-refundable.

Article 7
Entrance examination

1. The course of the admission procedure is governed by the admissions committee appointed by the Dean. The admission to study is conditional on passing an entrance examination.
2. Only those applicants who within their previous bachelor's study programme have achieved a minimum final grade of 2.5 and better are invited to participate in the entrance examination. This is assessed by the guarantor of the study programme based on the documents submitted with the e-application. The eligible applicant has graduated from their previous study programme a maximum of three years before the academic year when the admission procedure is organized.
3. The entrance examination takes the form of an oral interview that verifies prerequisites for university study of chemistry and knowledge of the stated level of English. The admissions committee evaluates the applicant within a 50-point scale in four sections.

Points for individual sections:

Knowledge of chemical disciplines and scholarly prerequisites for further study	0–20
Motivation and interest in the selected topic	0–10
Study results	0–10
Knowledge of English	0–10

4. A successful applicant obtains at least 25 points out of 50.

5. The entrance examination is held **between 13 April 2026 and 24 April 2026**. An alternative date might be set in justified cases. The applicant submits a written request for an alternative date to the study department of FCH BUT, no later than on the regular date of the entrance examination.

Article 8
Admission to study

1. The result of the admission procedure will be available to the applicant after logging in to their electronic application **between 13 April 2026 and 4 May 2026**. If the applicant had allowed this option in their application, a decision on admission is sent electronically. Alternatively, they receive the decision by post (a delivery to the addressee only). A decision on non-admission is delivered by post (a delivery to the addressee only).
2. The Dean decides on admission based on a proposal of the admissions committee. The committee submits a record of the admission procedure to the Dean, together with a proposal for admission or non-admission to study. It also submits statements on possible review procedures. The applicant receives the decision on admission to the programme within 30 days after the date of the entrance examination.
3. The applicant may appeal the decision within 30 days of its notification. The appeal shall be submitted to the Dean via the study department of the faculty. The Dean may grant an appeal; otherwise, they shall forward the appeal to the Rector of BUT.
4. The admission is conditional on passing the admission procedure at RPTU, as defined by the agreement on implementing the double-degree study programme. The enrolment to study at FCH BUT is not possible without the Letter of Admission issued by RPTU.

Article 9
Tuition fee

1. There is no tuition fee prescribed for this study programme.
2. For the academic year 2026/2027, students are required to pay an administrative semestral fee in the maximum amount of 300 EUR per semester. The amount is in accordance with the agreement on implementation of the study programme.

Article 10
Final provisions

1. The applicant has the right to inspect their file from the date of notification of the decision on **11 May 2026, between 9.00 am and 11.00 am**, at the study department of the faculty. The faculty may instead provide the applicant with a copy of their file.
2. Pursuant to Section 27(1)(e) of the Act / Section 9(1)(g) of the Act, these rules have been approved by AS FCH BUT on 17 June 2025.

doc. Ing. Pavel Diviš, Ph.D.
Chair of AS FCH BUT

prof. Ing. Michal Veselý, CSc.
Dean of FCH BUT