

ELECTION RULES OF THE ACADEMIC SENATE OF THE FACULTY OF ARCHITECTURE OF THE BRNO UNIVERSITY OF TECHNOLOGY

full text

Full text as of day:	2. October 2020
Incorporates:	Amendment no. 1+Statut FA
Binding for:	Faculty of architecture BUT
Passed by AS FA:	9. June 2005
Passed by AS VUT:	14. June 2005
Approval of amendment no. 1 AS FA:	29. září 2020
Approval of amendment no. 2 AS VUT:	2. října 2020
Efficiency of Statut of FA:	12. 9. 2017
Number of pages:	7
Number of annexes:	1

Obsah:

PART ONE.....	3
GENERAL PROVISIONS	3
PART TWO	3
ELECTION	3
PART THREE	6
ORGANISATION STRUCTURE	6
PART FOUR.....	6
FINAL PROVISIONS.....	6

PART ONE
GENERAL PROVISIONS

Article 1

1. The election rules of the Academic Senate of the Faculty of Architecture, Brno University of Technology (hereinafter referred to as "AS FA") regulate the method of electing members of the AS FA, the organizational structure of the AS FA and the method of electing the President of the AS FA.
2. The composition of the FA AS, the term of office of the FA AS and its members, and the reasons for termination of membership are set out in Article 16 of the Statute of the Faculty of Architecture, Brno University of Technology (hereinafter referred to as the "FA Statute").

PART TWO
ELECTION

Article 2 Announcement of elections

1. The elections of members of the AS FA shall be announced by the AS FA no later than 30 days before the expiry of its term of office. If the AS FA fails to do so, the Dean shall announce the elections.
2. Supplementary elections to the FA AS (Article 16, Paragraph 10 of the FA Statute) shall be announced by the FA AS no later than 30 days after the termination of the membership of a FA AS member whose position cannot be filled by a substitute.
3. The AS FA shall decide on the method of voting by resolution no later than 10 days before the elections, with the possible methods of voting being voting by ballot or electronic voting.

Article 3 Organization of election

1. Elections shall be equal, direct and performed by a secret ballot.
2. Members of the academic community vote members of the FA AS in a single constituency.
3. The elections are managed by an election committee appointed by the FA AS.

Article 4 List of voters

1. All members of the academic community (§ 25 art. 3 of the Higher Education Act) are eligible voters.
2. Each member of the academic community has one vote in the election.

3. The Dean of the FA shall submit the list of voters to the electoral commission no later than 10 days before the date of the elections.

Článek 5 Candidates list

1. Every member of the academic community may be a candidate for membership in the AS FA.
2. Every eligible voter has the right to nominate a candidate for the AS FA. The nomination must be submitted to the election committee within the specified deadline and must contain:
 - name and signature of the proposer,
 - written consent of the proposed candidate.
3. The election committee is responsible for the proper compilation of the candidates list.
4. The candidates list must be published no later than 7 days before the elections.

Článek 6 Course of elections

1. The course and validity of elections are regulated by § 26 art. 1 of the Higher Education Act.
 2. When voting using ballot papers, individual candidates (academic staff and students) are listed separately in two columns on these ballot papers, in alphabetical order, indicating sur-name, first name and title.
- (2a) Electronic voting takes place in the electronic voting system in the Apollo module, where individual candidates (academic staff and students) are listed separately.
3. Each voter may cast their vote for a maximum of 13 candidates, of which a maximum of 8 are academic staff and a maximum of 5 are students.
 4. The method of valid modification of the ballot paper is determined by the organizational instruction issued by the AS FA. In the case of electronic voting, the organizational instruction must contain a description of the technical support, organization and course of elections held electronically so as to ensure the conditions for holding elections stipulated by law. In this case, the BUT Information and Computing Services Center provides support in preparing the organizational instruction.
 5. After the end of voting, the election committee:
 - a) count the number of issued, submitted and valid ballot papers and announce whether the elections were valid,
 - b) in the event of a valid election, it shall count the valid votes cast for individual candidates,
 - c) compile the order of candidates according to the number of votes received and, in the event of parity, determine the order of these candidates by drawing lots,
 - d) prepares a protocol on the elections, containing in particular: the date and place of the elections, the number of eligible voters, the number of ballot papers issued and submitted, the number of valid ballot papers, the list of candidates in the order according to let-

ter b) with the number of votes obtained, the names and signatures of the President and members of the election committee.

Article 7 Election results

1. The election results shall be published by the committee immediately after their evaluation.
2. The election protocol [Article 6, paragraph 5, letter d)] shall be submitted by the election committee to the President of the AS FA no later than 7 days after the end of voting.
3. If the elections are valid, the candidates are elected by the members of the AS FA in the order specified in Article 6, paragraph 5, letter c), namely the first 8 academic staff and the first 5 students. The other candidates who have received at least a third of the number of valid votes cast for the last elected candidate become substitutes in the order specified in the election protocol.
4. The election committee shall convene the constituent meeting (hereinafter referred to as the "constituent meeting") of the AS FA so that it takes place during the last 7 days of the term of office of the outgoing AS FA. If the election committee fails to do so, the dean shall convene the constituent meeting.
5. A new member of the AS FA shall, at the first AS FA meeting he or she attends, take the AS FA member's oath (Appendix 3 to the FA Statute) and receive a certificate of membership in the AS FA.

Article 8 Election of the President and Vice-President of the FA AS

1. The AS FA shall elect a President and a Vice-President of the AS FA from among its members at its inaugural meeting. Each proposed candidate must express his/her consent to his/her candidacy.
2. The election of the President shall be direct and secret and may consist of a maximum of three rounds.
3. The candidate who receives valid votes from an absolute majority of the members of the AS FA is elected as the President in the first round.
4. If the President is not elected in the first round, the election continues with a second round, for which those candidates from the first round for whom the sum of votes cast just exceeded 50% are included on the candidate list according to the number of votes cast.
5. The candidate who received valid votes from an absolute majority of the members of the AS FA is elected as the President in the second round.
6. If the President is not elected in the second round, the election continues with a third round, for which the candidates who placed in the first two places in the second round are included on the candidate list.

7. The candidate who receives the highest number of valid votes shall be elected as the President in the third round. In the event of a tie, a draw shall decide.
8. The election of the Vice-President shall be direct and secret and may consist of a maximum of three rounds. It shall take place after the election of the President and shall be governed by the same rules.
9. All rounds of elections for the President and Vice-President must take place at the inaugural meeting of the FA AS.
10. A candidate may withdraw before the voting in the second and third rounds and before any drawing of lots.

PART THREE ORGANISATIONAL STRUCTURE

Article 9 President and Vice-President

1. The President and Vice-President shall be elected at the inaugural meeting and at the regular meeting of the AS FA if these positions become vacant during the term of office of the AS FA. In the event of an election outside the inaugural meeting, the inclusion of the election on the agenda must be approved by the AS FA at the meeting preceding the one at which the election is to take place.
2. The method of electing the President and vice-President of the AS FA is regulated by Article 8 of these AS FA Election Rules.
3. The President of the AS FA shall in particular:
 - a) prepares and manages the AS FA meetings
 - b) signs the minutes of the AS FA meetings, internal regulations and standards approved by the AS FA and other documents and acts issued by the AS FA
 - c) represents AS FA externally
 - d) coordinates the cooperation of the FA AS with other FA bodies
4. The Vice-President shall represent the President of the AS FA in his absence.

PART FOUR FINAL PROVISIONS

Article 10

1. The Annex to these Rules is the Election Rules for the Election of a Candidate for Appointment as Dean.

2. The Election and Rules of Procedure of the Academic Senate of the Faculty of Arts, Brno University of Technology of 28 September 1999, as amended and supplemented, are hereby repealed.
3. The draft of these rules was approved pursuant to Section 27, Paragraph 1, Letter b) of the Higher Education Act by the Academic Senate of the FA on 9 June 2005.
4. The Academic Senate of BUT approved these regulations on June 14, 2005.
5. These rules come into force and effect on the date of approval by the Academic Senate of BUT.