

BRNO UNIVERSITY OF TECHNOLOGY

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DIRECTIVE NO 6/2019 INTERFACULTY COURSES OF FREE SUBJECTS AT BUT

Article 1 Introductory Provisions

1. This Directive regulates the inter-faculty courses of free subjects at BUT and their organisational support.
2. The aim of inter-faculty courses of free subjects is to enable students of bachelor and master study programmes (hereinafter referred to as "students") of one faculty or university institute of BUT (hereinafter referred to as "faculty") to study subjects of another faculty in the form of optional subjects.
3. The courses of free subjects fulfil the approved Strategic Intent of BUT.

Article 2 Basic Concepts

1. For the purposes of this Directive, inter-faculty courses mean courses offered within or beyond a study programme accredited at a faculty for students of another faculty based on their choice.
2. Free subjects are subjects included in the offer of free subjects by the faculty intended for students across the faculties.
3. The parent faculty is the faculty at which the student is enrolled in the study programme.
4. The providing faculty is the faculty offering the free subjects.
5. The beginning of the semester is determined by Decision No. 24/2017 and its Appendix No. 1 for the given academic year.

**Article 3 Study
Plan at the Parent Faculty**

1. The provisions of this Directive do not affect in any way the obligations of the student arising from his/her curriculum at the parent faculty.

**Article 4
Nature of Free Subjects**

1. Free subjects have the nature of optional subjects for students.
2. Free subjects can be part of the student's study plan or the student can study them beyond the plan.
3. The conditions of the study and the method of completing a free subject are determined by the providing faculty.

**Article 5
Competence of the Parent Faculty**

1. Set a maximum number of credits for free subjects for its students.

**Article 6
Creation of an Offer of Free Subjects**

1. The providing faculty creates the offer of free subjects through the BUT Information System in the period from 1 July to 15 August for the winter semester and from 10 December to 4 January for the summer semester.
2. The providing faculty prepares the course schedule for each listed free subject no later than the 13th calendar day before the beginning of the semester.
3. The providing faculty determines the free capacity for students of other faculties for each enrolled free subject no later than the 6th calendar day before the beginning of the courses in the semester.
4. With regard to the profile of the graduate, the parent faculty may exclude some of the offered free subjects from the offer for its students. This setting will be made by a staff member of the parent faculty in the BUT Information System in the period from 16 August to 31 August for the winter semester and from 5 January to 15 January for the summer semester.
5. Faculties that do not use the BUT central Information System will ensure that the BUT central database contains all relevant information within the set deadlines.

**Article 7
Registration of Free Subjects**

1. The offer of free subjects created according to Art. 6 is always published to students 12 calendar days before the beginning of the semester.

2. Students register for free subjects through the BUT Information System always on the 5th calendar day before the beginning of the semester, from 8 a.m. to 10 p.m.

Article 8
Final Provisions

1. This internal ordinance shall take effect on the date specified in its heading.
2. The economic model of financing free subjects is part of the Rules for the BUT budgeting for the relevant calendar year.

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